

VILLAGE OF PORT ALICE
REGULAR COUNCIL MEETING
HELD WEDNESDAY, 14 November, 2007
AT 7:00 PM

MEMBERS PRESENT:	L. Pepper	Mayor
	G. Neely	Councillor
	A. Bazinet	Councillor
	B. Lloyd	Councillor
	D. Vye	Councillor

ALSO PRESENT:	G. Lind	CAO
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The meeting was called to order at 7:00 PM by Mayor Pepper

ADDITIONS/ DELETIONS to the Agenda- Additions: Minutes #4 Regional Transit Public Meeting, held 7 November, 2007; #4a Regional Transit Bylaw 758, Proposed Amendment – Mayor Pepper; #5 Board of Variance – Appeal #27, held November, 2007; Business Arising from Minutes and Unfinished Business – Recreation Committee Recommendations - Arena Break Ice Schedule; Communications #13 – Michelle (Poppy) Hallam dated 13 November, 2007, re Learn to Skate Program; Reports #2b Fire Chief Expenditures.

MINUTES from Council and Committees of Council
540/07

It was duly moved and seconded that the Minutes of the Regular Council Meeting, held 24 October, 2007 be adopted as corrected.

CARRIED

541/07

It was duly moved and seconded that the Minutes of the:

- 1) Public Works Committee Meeting, held 1 November, 2007;
- 2) Recreation Committee Meeting, held 7 November, 2007;
- 3) Regional Transit Public Meeting, held 7 November, 2007;
- 4) Board of Variance held 8 November, 2007;

be adopted as presented.

CARRIED

BUSINESS ARISING from Minutes and Meetings

Regional Transit Service Area Bylaw 758
542/07

It was duly moved and seconded that Mayor Pepper send a letter to Regional District of Mount Waddington requesting that an amendment to the Regional Transit Service Area Bylaw No. 758, 2007 be considered.

CARRIED

RECOMMENDATIONS FROM PUBLIC WORKS COMMITTEE MEETING

Boulevard Tree Pruning and Removal of Yard Debris

543/07

It was duly moved and seconded that the tree located at 1152 Maquinna Avenue be removed; that the tree at 1123 Maquinna Avenue be removed or pruned depending on the property owner's wishes; that the date for the annual fall clean up be advanced from October to November to accommodate the clean up of leaves from deciduous trees, and further that Davey Tree Service be scheduled to return next fall for five days of work.

CARRIED

Sea Walk – Culvert at Morrison Memorial Bench Site

544/07

It was duly moved and seconded that the Morrison Memorial bench and the picnic table be relocated to another area along the sea walk, and that a letter of explanation be sent to the Morrison family. Staff will attempt to find out what type of base was used, in this area, during the construction of the sea walk in order to make preparations for a long term solution in the upcoming year.

CARRIED

Staff Training – Water Systems

545/07

It was duly moved and seconded that staff gather the appropriate information to ensure that the public works staff is certified to operate the water system.

CARRIED

Vehicles on Boulevards – RE Snow & Ice Removal

546/07

It was duly moved and seconded that the Public Works staff create a list of property owners who have property on the boulevard so that a letter can be sent explaining that the Village will not be responsible for any damage to their property, if it is caused by the crew performing snow and ice removal.

CARRIED

RECOMMENDATIONS FROM RECREATION COMMITTEE MEETING

Repairs to Arena – Exterior Siding

547/07

It was duly moved and seconded that the invoice from Nelson Roofing and Sheet Metal Ltd. In the amount of \$69, 854.00, for the repairs to the siding at the ice arena be paid.

CARRIED

Children's Christmas Party & Gingerbread Festival

548/07

It was duly moved and seconded that the Community Centre Supervisors be authorized to include the gingerbread festival with this year's Children's Christmas Party, the gingerbread kits will be pre-ordered by the participants, and purchased locally providing the cost to do so is within Village policy.

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CARRIED

BC Hydro Emergency Kits

549/07

It was duly moved and seconded that the eight emergency kits be distributed as follows: Craft Fair – Door Prize 1 kit; Village Staff Christmas Party – Door Prize 1 kit; Pay it Forward Dinner – Door Prize 2 kits; Municipal Office - 1 kit; Public Works Department – 1 kit; Community Centre – 1 kit.

CARRIED

Community Centre Fall Schedule

550/07

It was duly moved and seconded that the Community Centre Fall Schedule be approved as presented.

CARRIED

Community Centre Christmas Hours

551/07

It was duly moved and seconded that the Community Centre be closed as required for the special Christmas events, and on December 24th, 25th, 26th, 31st, and January 1st, and further that the appropriate advertising be posted to inform the public of the closures.

CARRIED

Arena Christmas Hours

552/07

It was duly moved and seconded that the draft schedule of anticipated arena closures, over the Christmas holidays be approved and further that the appropriate advertising be posted to inform the public of the closures.

CARRIED

Rink Magazine

553/07

It was duly moved and seconded that the Recreation Complex Manager be authorized to subscribe to Rink Magazine.

CARRIED

Recreation Department – Safety Man Checks

554/07

It was duly moved and seconded that the CAO be authorized to investigate electronic options that may be suitable to assist an employee who may become injured or find themselves in harms way and report back as soon as possible.

CARRIED

Wells Consultants Inc. – Wood Stave Water Reservoir Report

555/07

It was duly moved and seconded to accept the Wells Consultant Inc. Wood Stave Water Reservoir Inspection report and to obtain a quote for the repairs and maintenance required to ensure continued satisfactory service from this tank.

CARRIED

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MINUTES from Other Organizations

556/07

It was duly moved and seconded that the minutes from the Mount Waddington Regional Hospital District Meeting, held 18, September, 2007; Regional District of Mount Waddington, held 18 September, 2007; Mount Waddington Health Network Meeting, held 03 October, 2007; Vancouver Island North Woodlands Advisory Group, held 11 October, 2007; BC Municipal Safety Association Annual General Meeting, held 19 October, 2007; be received.

CARRIED

COMMUNICATIONS

Incoming Mail Log

557/07

It was duly moved and seconded that the Incoming Mail Log for the period of 22 October to 09 November, 2007 be received.

CARRIED

Receipt of Miscellaneous Communications

558/07

It was duly moved and seconded that the communication from:

1. Team Diabetes Canada, dated 1 November, 2007, re World Diabetes Day;
2. Ministry of Community Services, dated 19 October, 2007, re The BC Asia Twinning Tool Kit: Opening BC Communities to the World;
3. Adoptive Families Association of BC, dated November, 2007, re Adoption Awareness Month;
4. Homeowner Protection Office, dated 24 October, 2007, re Homeowner Protection Amendment Act;
5. BC Hydro, dated 22 October, 2007, re Education Material to Raise Power Outage Awareness;
6. District of North Vancouver, dated 6 November, 2007, re Local Government Symposium on Energy & the Environment;
7. ESPWA, dated 19 October, 2007, re North Island Organic Centre;
8. City of New Westminster, dated 23 October, 2007 re Trade, Investment and Labour Mobility Agreement;
9. BC SPCA, dated 1 October, 2007 re UBCM Support for Provincial Regulation of Exotic Animals be received and filed.

CARRIED

Claire Trevena, MLA, Vancouver Island North – re Private Land Removals

559/07

It was duly moved and seconded that the letter from Claire Trevena, MLA, Vancouver Island North, dated 5 November, 2007, re Private Land Removals be referred to the next meeting pending further investigation by Councillor Vye.

CARRIED

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Michelle (Poppy) Hallam, re Learn to Skate

560/07

It was duly moved and seconded that the request from Michelle (Poppy) Hallam dated 13 November, 2007, re free ice time for 1 hour per week for the Learn to Skate Program be approved.

CARRIED

REPORTS

Chief Administrative Officer – Summary of Levelton Report

561/07

It was duly moved and seconded that Levelton return as soon as possible to inspect rooms 101, 102 and 103 at the Community Centre.

CARRIED

Chief Administrative Officer – CFNI Radio – Seasons Greetings

562/07

It was duly moved and seconded that the communication from CFNI – Seasons Greetings be received and filed.

CARRIED

Chief Administrative Officer – Finance Warrant No. 10, 2007

563/07

It was duly moved and seconded that the Finance Warrant No. 10, 2007, in the amount of \$232, 027.89 be accepted as presented.

CARRIED

Chief Administrative Officer – Brandt Tractor – Service Call Out

564/07

It was duly moved and seconded that the Service Call-Out/Parts in the amount of \$1,333.39 from Brandt Tractor, to work on the valve body of back hoe be approved.

CARRIED

Chief Administrative Officer – Municipal Office Christmas Hours & Regular Council Meeting

565/07

It was duly moved and seconded that the Municipal Office be closed on Monday, December 24th, 2007 with regular hours resuming on December 27; and further that the Regular Council Meeting originally scheduled for December 26th be cancelled.

CARRIED

Port Alice Volunteer Fire Department – Monthly Report

566/07

It was duly moved and seconded that the Fire Chief's Monthly Report for October be accepted as presented.

CARRIED

Port Alice Volunteer Fire Department – Expenditures

567/07

It was duly moved and seconded that the Fire Chief's Expenditure report in the amount of \$4, 568.81 be approved.

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CARRIED

Public Works Department – Monthly Report

568/07

It was duly moved and seconded that the Public Works Foreman monthly report for October be accepted as presented.

CARRIED

Community Centre Supervisor’s – Monthly Report

569/07

It was duly moved and seconded that the Community Centre Supervisor’s Report for October be accepted as presented.

CARRIED

Community Centre Supervisor’s - 50 and Better Dessert Night Report

570/07

It was duly moved and seconded that the Community Centre Supervisor’s 50 and Better Dessert Night Report be accepted as presented.

CARRIED

Community Centre Supervisor’s - Halloween Howl 2007 Report and Financial Report

571/07

It was duly moved and seconded that the Community Centre Supervisor’s Halloween Howl and Financial Report be accepted as presented.

CARRIED

Recreation Complex Manager – Monthly Report

572/07

It was duly moved and seconded that the Recreation Complex Manager’s Monthly Report for October be accepted as presented.

CARRIED

BYLAWS - Nil

NEW BUSINESS

Arena Concession

573/07

It was duly moved and seconded that the request for proposal for operating the Arena Concession for the 2007/2008 Season be granted to FP Foods with a rent of \$50.00 per month.

CARRIED

Quatsino Chalet – Liquor Primary Licence #008832 – Structural Change Application

574/07

It was duly moved and seconded that the Chief Administrative Officer bring to the public’s attention that the Quatsino Chalet has applied for a Structural Change Application to their liquor license in order to include the Lounge. The public notice will appear in the North Island Gazette and the local bulletin boards.

CARRIED

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Amanda Jorgensen – Resignation of Village Janitorial Position

575/07

It was duly moved and seconded that the Village accept Amanda's resignation and that the contract is posted with a deadline of 5:00pm on November 27, 2007.

CARRIED

QUESTION PERIOD - Nil

Adjournment

It was duly moved and seconded that the meeting adjourn at 8:30 to In-Camera to deal with legal, labour, land or litigation matters.

CARRIED

Certified Correct _____
Chief Administrative Officer

Mayor

Confirmed this ____ day of _____, 2007.