

VILLAGE OF PORT ALICE
SPECIAL COUNCIL MEETING
HELD TUESDAY, 31 July, 2007
AT 7:00 PM

MEMBERS PRESENT:	L. Pepper	Mayor
	A. Bazinet	Councillor
	B. Lloyd	Councillor
	G. Neely	Councillor
	D. Vye	Councillor

ALSO PRESENT:	G. Lind	Chief Administrative Officer
	T. Brost	Neucel Specialty Cellulose
	O. Vezina	Spectator
	R. Hickling	Spectator
	E. McMain	Media
	S. Shaw	Media

The meeting was called to order at 7:00 PM by Mayor Pepper.

ADDITIONS/ DELETIONS to the Agenda – Additions – Thorsten Brost, Neucel Specialty Cellulose. New Business: #5) Bank of Nova Scotia Signing Authority. # 6) Council Meetings for August and September. #7) Cell Phone Service. **Deletions** – Council deleted delegations Kevin Cameron, PEP Coordinator, re : Emergency Preparedness.

DELEGATIONS - Thorsten Brost, Neucel Specialty Cellulose Ltd

Thorsten Brost, General Manager for Neucel Specialty Cellulose Ltd attended the Council meeting to answer any questions that Council may have with respect to his letter dated 31 July, 2007. The letter was sent to inform Council that Neucel is not able to pay their property taxes at this time because they have made a large investment in wood therefore the money simply isn't there. The letter contained a schedule of payment by instalments as follows:

September 1, 2007	\$360,457.53
October 1, 2007	\$360,457.53
November, 1, 2007	\$360,457.52

This schedule excludes the 10% late penalty that Neucel is aware is also due.

Mayor Pepper asked Thorsten if he would prepare a press release so as not to alarm mill employees, Neucel Suppliers, and members of the community.

Thorsten left the meeting at 7:15 p.m.

350/07

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It was duly moved and seconded that the communications from Neucel Specialty Cellulose, date 31 July, 2007, re 2007 Property Tax Payment be received and filed.

CARRIED

MINUTES from Council and Committees of Council

351/07

It was duly moved and seconded that the Minutes of the Regular Council Meeting held 11 July, 2007; Recreation Committee Meeting, held 5 June, 2007; Recreation Committee Meeting, held 18 July, 2007; Public Works Committee Meeting, held 7 June, 2007; Public Works Committee Meeting, held 19 July, 2007; Regular Council Meeting, 25 July, 2007 (Adjourned due to lack of Quorum) be adopted as presented.

CARRIED

BUSINESS ARISING from Minutes and Meetings

Recommendations from Recreation Committee Meeting, of 18 July, 2007

Installation of Hockey and Curling Ice – Staffing Levels

352/07

It was duly moved and seconded that a posting for a Temporary Ice Maker/Labourer 1 be done immediately. The start date for this position will be September 17th for approximately four weeks to assist with the installation of the Curling and Hockey Ice.

CARRIED

Michelle Reimer – Fast Fit

353/07

It was duly moved and seconded that Michelle Reimer be given permission to rent the space, formerly occupied by Rainbow School of Dance, with the understanding that the future of the seniors centre is still unknown at this time, and that the Village will not be able to sign a long term lease agreement with her.

CARRIED

Community Centre Supervisor Relief

354/07

It was duly moved and seconded that the Chief Administrative Officer advertises for another Community Centre Supervisor relief person to ensure adequate coverage is available during the fall.

CARRIED

Recommendations from Public Works Committee Meeting of 19 July, 2007

Land Surveying Inc. – Resurvey of the Cemetery

355/07

It was duly moved and seconded that the Cemetery be resurveyed, at an estimated cost of no more than \$5,000, with efforts being concentrated on the top portion of the property first.

CARRIED

Drainage at the Industrial Park

356/07

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It was duly moved and seconded that the installation of drainage at the industrial park be tabled pending further assessment of the property development above lot 2.

CARRIED

City of Port Alberni – Min #339/07 – Make a Wish Foundation – Rescinding of Motion 357/07

It was duly moved and seconded that Min. # 339/07 be rescinded.

CARRIED

Total Custom Carpentry: Quote to Construct Sign at the Boat Launch 358/07

It was duly moved and seconded that the amended quote from Total Custom Carpentry, in the amount of \$7200 to construct the sign at the boat launch, be accepted.

CARRIED

Roofing Assessment for Municipal Buildings – Levelton Engineering 359/07

It was duly moved and seconded that the Village of Port Alice engage Levelton Engineering to provide a roofing condition assessment for the roofs at the Community Centre, the Seniors Centre, the Municipal Office and the Fire Hall, for a cost of \$6,200.00 as per their quote dated 20 July, 2007 – File 3607-P169.

CARRIED

Communication from Jim and Bonnie Overland re TILMA 360/07

It was duly moved and seconded that a letter be sent to Bonnie and Jim thanking them for their interest with TILMA and also informing them that Council did request a Special UBCM Convention to deal with the TILMA issues and further that Council will be very involved in discussions regarding TILMA at the 2007 UBCM Convention in September.

CARRIED

MINUTES from Other Organizations

361/07

It was duly moved and seconded that the minutes from the
North Coast Plan Implementation Monitoring Committee, held 13 June, 2007;
Northern Vancouver Island Trails Society, held 11 July, 2007;
Vancouver Island North Woodlands Advisory Group (VINWAG), held 14 June, 2007;
Association of Vancouver Island and Coastal Communities – 58th Annual Convention held
13 – 15 of April, 2007;
Regional District of Mount Waddington held 19 June, 2007;
Mount Waddington Regional Hospital District held 19 June, 2007;
be received;

CARRIED

COMMUNICATIONS

Incoming Mail Log

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362/07

It was duly moved and seconded that the Incoming Mail Log for the period of 09 July, 2007 to 25 July, 2007 be received.

CARRIED

Receipt of Miscellaneous Communications

363/07

It was duly moved and seconded that the communication from:

1. City of Vancouver, City Clerk's Department, re 2007 Operating Budget – Proposed Process;
2. Ovarian Cancer Canada, dated 6 July, 2007, re Winners Walk of Hope;
3. District of Port Hardy, dated 9 July, 2007, re Spirit of BC;
4. City of Coquitlam, dated 13 July, 2007, re TransLink Fare Increases;
5. Homeowner Protection Office, dated 9 July, 2007, re Important changes to the Homeowner Protection Act;
6. Claire Trevena, MLA, dated 10 July, 2007, re 2007 UBCM Convention;
7. Honourable Ida Chong, Ministry of Community Services, dated 13 July, 2007, re appointments at the upcoming UBCM Convention;
8. Barbara McLaren, Regional District of Mount Waddington, dated 19 July, 2007, re Comox Strathcona Divides;
9. Greg Fletcher, Regional District of Mount Waddington, dated 18 July, 2007, re Ministry Notice re Single Business License Initiative;
10. Honourable Kevin Falcon, Minister of Highways, dated 17 July, 2007, re copy of letter sent to Margaret Flostrand re Hwy. 30 and copy of letter sent to the Honourable Kevin Falcon, by Margaret Flostrand.
11. Howard Waldner, CEO, VIHA, dated 17 July, re copy of letter to MLA, Claire Trevena.
12. Carol Prescott, Vancouver Island North, dated 11 July, 2007, re Threat Assessment and Crisis Intervention;
be received.

CARRIED

The Corporation of the Village of Alert Bay – Opposition to Single Business License

364/07

It was duly moved and seconded that the communications from the Village of Alert Bay, dated 28 June, 2007, re opposition to the establishment of a single business license be received and further that a letter of support be sent.

CARRIED

Sarah Savard – Request for Village Pins

365/07

It was duly moved and seconded that the request from Sarah Savard, undated, re Village of Port Alice pins to exchange with other students during her year attending high school in Switzerland be approved.

CARRIED

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Village of Port Clements – Resolution for the Inclusion of Routine Eye Examinations under the BC Medical Services Plan

366/07

It was duly moved and seconded that the communications from the Village of Port Clements, dated 24 July, 2007, re resolution for the inclusion of routine eye examination be received and further that a letter of support be sent.

CARRIED

District of Sooke – Local Government Access to Conflict of Interest Commissioner

367/07

It was duly moved and seconded that the communication from the District of Sooke, undated, re local government access to conflict of interest commissioner be received and further that a letter of support be sent.

CARRIED

REPORTS

Chief Administrative Officer – Communities in Bloom

368/07

It was duly moved and seconded that Council accept the Communities in Bloom financial report as presented and further that the Communities in Bloom scrapbook, created by Maggie Flostrand be passed on the Heritage Office.

CARRIED

Chief Administrative Officer – ICIS Data Agreement

369/07

It was duly moved and seconded that the Chief Administrative Officer be granted approval to sign the agreement with the Integrated Cadastral Information Society.

CARRIED

Port Alice Volunteer Fire Chief – Monthly

370/07

It was duly moved and seconded that the Port Alice Volunteer Fire Chief's monthly report for June be accepted as presented.

CARRIED

Community Centre Supervisor – Canada Day Events Report

371/07

It was duly moved and seconded that the Community Centre Supervisor's Canada Day Events Report be accepted as presented.

CARRIED

Community Centre Supervisor – Canada Financial Report

372/07

It was duly moved and seconded that the Community Centre Supervisor's Canada Day Financial Report be accepted as presented.

CARRIED

Community Centre Supervisor – Lions Purina Walk for Dog Guides

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373/07

It was duly moved and seconded that the Community Centre Supervisor's Lions Purina Walk for Dog Guides report be accepted as presented.

CARRIED

Recreation Complex Manager's Monthly Report

374/07

It was duly moved and seconded that the Recreation Complex Manager's Monthly Report for June, 2007 be accepted as presented.

CARRIED

Public Works Department – Monthly Report

375/07

It was duly moved and seconded that the Public Works Foreman's Monthly Report for July, 2007 be accepted as presented.

CARRIED

BYLAWS

Village of Port Alice Permissive Exemption from Taxation (Legion) Bylaw No. 538, 2007

376/07

It was duly moved and seconded that Village of Port Alice Permissive Exemption from Taxation (Royal Canadian Legion, Branch #180) Bylaw No. 538, 2007 be read a second and third time.

CARRIED

Village of Port Alice Permissive Exemption from Taxation (Wharf) Bylaw No. 539, 2007

377/07

It was duly moved and seconded that the Village of Port Alice Permissive Exemption from Taxation (Wharf) Bylaw No. 539, 2007 be read a second and third time.

CARRIED

Village of Port Alice Permissive Exemption from Taxation (Occupiers of Municipal Properties) Bylaw No. 540, 2007

378/07

It was duly moved and seconded that the Village of Port Alice Permissive Exemption from Taxation (Occupiers of Municipal Properties) Bylaw No. 540 be read a second and third time.

CARRIED

Village of Port Alice Permissive Exemption from Taxation (Libraries and Public Worship Properties) Bylaw No. 541, 2007

379/07

It was duly moved and seconded that the Village of Port Alice Permissive Exemption from Taxation (Libraries and Public Worship Properties) Bylaw No. 541, 2007, be read a second and third time.

CARRIED

NEW BUSINESS

Councillor Bazinet: Fall Fair Play Apparatus

380/07

It was duly moved and seconded that Councillor Bazinet's request for play apparatus to be purchased for Fall Fair, and than be relocated to the park, be referred to the Recreation Committee.

CARRIED

Quatsino Chalet: Application for a structural change – Smoking Room

381/07

It was duly moved and seconded that the Chief Administrative Officer bring to the public's attention that the Quatsino Chalet has applied for a change to their liquor license in order to include their new smoking room. The public notice will appear in the North Island Gazette and the local bulletin boards.

CARRIED

Quatsino Chalet: Application for a structural change – Outdoor Patio

382/07

It was duly moved and seconded that the Chief Administrative Officer bring to the public's attention that the Quatsino Chalet has applied for a change to their liquor license in order to include their new outdoor patio. The public notice will appear in the North Island Gazette and the local bulletin boards.

CARRIED

Canadian Hydrographic Service Chart Agent

383/07

It was duly moved and seconded that the application for dealership of nautical charts and related publications from Canadian Hydrographic Service be forwarded to the business community to see if they are interested in providing this service.

CARRIED

Village of Port Alice – Change to Signing Authority

384/07

It was duly moved and seconded that;

WHEREAS the Council of the Village of Port Alice must approve and execute a signing authority with the Bank of Nova Scotia for the members of Council, Chief Administrative Officer, and Administrative Assistant; and

WHEREAS in order to sign various financial documents any two (2) signatures consisting of one (1) member of council and (1) other Village staff member are needed to sign on behalf of the Village of Port Alice;

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NOW THEREFORE BE IT RESOLVED THAT the Bank of Nova Scotia is our Banker and agree to the terms set out in the Scotiabank Financial Services Agreement; and **BE IT FURTHER RESOLVED THAT** the following persons have signing authority and are officers of the Village of Port Alice:

1. Larry Pepper, Mayor
1. Ardie Bazinet, Councillor
1. Bruce Lloyd, Councillor
1. Don Vye, Councillor
1. Gail Lind, Chief Administrative Officer
6. Edie Watson, Administrative Assistant

CARRIED

**Council Meetings for September, 2007
385/07**

It was duly moved and seconded that the Regular Council Meetings for September be rescheduled to September 5th and September 19th.

CARRIED

**Cell Phone Service in Port Alice
386/07**

It was duly moved and seconded that Mayor Pepper send a letter to Telus expressing how dissatisfied we are with cell phone service in Port Alice, and asks that Telus remedy the situation immediately.

CARRIED

QUESTION PERIOD –

E. MacMain –

Does the public have an opportunity to voice their opinion to the Quatsino Chalet's request to change their liquor license?

Council: - Yes.

S. Shaw –

Can't something be done about the condition of the hotel? Can the Village not provide health regulations that would force them to clean up the hotel?

Council: - The Quatsino Chalet is meeting health and fire regulations.

R. Hickling –

Was curious about the Special Council Meeting.

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Council: - It was explained to Rose that because there was no quorum for the Regular meeting scheduled for July 25th a Special Meeting had to be called to deal with these agenda items.

Adjournment

It was duly moved and seconded that the meeting adjourn at 8:20 to In-Camera to deal with legal, labour, land or litigation matters.

Certified Correct _____
Chief Administrative Officer

Mayor

Confirmed this ____ day of _____, 2007.